

PROCEEDINGS OF THE GOVERNMENT OF KARNATAKA

Sub: Special scheme of State awards for outstanding civil servants.

- Read: (1) Government Order No. DPAR 126 AAR 95
Dated: 30.8.1995.
(2) Official Memorandum No. 33011/1/97-O&M
dated: 21.5.1998 issued by the Ministry of Personnel,
Public Grievances & Pensions, Government of India.
(3) Note No. CS 3413/02 dated: 26.7.2002 from the
Chief Secretary to Government.

PREAMBLE:

In Government Order dated: 30.8.1995 read at Sl.No (1) above, a high level Committee of Secretaries was constituted under the Chairmanship of the Additional Chief Secretary to Government to examine and make suitable recommendations for institution of a special scheme of State Awards for outstanding civil servants. The Committee in its report, had suggested that awards may be given for individual excellence in performance and could be instituted at the three levels, i.e. District, Subdivision, and Taluk level in a department.

After consideration of the recommendation of the Committee, it was decided that the scheme would not be feasible, and hence was not taken up.

In the official memorandum dated: 21-5-98 read at Sl. No(2) above, Government of India has issued guidelines for granting awards/incentives to Central Government employees in modification of its earlier scheme of 1964.

In the note dated: 26.7.2002 read at (3) above, a Committee was constituted by the Chief Secretary with the following officers to formulate guidelines for the purpose of giving awards/incentives to the officers who have done outstanding work.

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|---|----|----------|
| 1. Additional Chief Secretary to Government | -- | Chairman |
| 2. Additional Chief Secretary & Principal Secretary to Government, Commerce & Industries Department | -- | Member |
| 3. Principal Secretary to Government, Finance Department | -- | Member |
| 4. Principal Secretary to Government, Department of Personnel & Public Grievances | -- | Member |

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The Committee has recommended that guidelines to give awards/incentives to outstanding Government servants, be framed as suggested by them.

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GOVERNMENT ORDER NO. DPAR 34 AAR 2003²
BANGALORE, DATED:13.8.2003

Accordingly the following guidelines are formulated for awards/incentives to the civil servants who have done outstanding work:-

- (1) The award shall be presented every year on Rajyothsava day i.e. 1st November and the presentation of these awards for the first time shall be made on 1.11.2003.
- (2) Except for Police personnel, Fire Force personnel and Education Department(teachers) who have their own scheme of awards, employees of all other departments including ministerial staff shall be eligible for this award.
- (3) This scheme is not applicable to All India Service (AIS) officers.
- (4) 6 awards shall be instituted for each district, and the selection shall be made by a committee at the district level headed by the Deputy Commissioner of the district. The Chief Executive Officer, Zilla Panchayat and two other district Heads of Departments, nominated by the Deputy Commissioner shall be its members;
- (5) The awards instituted in each category are as follows;

| | |
|-------------------------|----|
| Non-Gazetted | 02 |
| Gazetted class -II.... | 02 |
| Gazetted class -I | 02 |

- (6) The District Committees shall themselves evolve the guidelines and call for nominations from the district Heads of Departments once in a year; The awards shall be given for meritorious service as well as for innovative ideas and outstanding work in implementation. Performance in relation to targets, and computer literacy will also be criteria for selection.

(5)

- (7) A State level Committee shall be constituted under the chairmanship of Principal Secretary to Government, Department of Personnel & Administrative Reforms (Administrative Reforms) and two other Secretaries who shall be nominated by the Chief Secretary, to consider other employees at the State level including Secretariat employees; as well as field level officers of the rank of Deputy Secretary & above;
- (8) The award shall carry a citation and Rs.10,000/- in cash; at the district level and a citation and Rs.20,000/- at the State level.
- (9) A total of 6 awards shall be given for all categories of employees of all departments at the State level and the categorization shall be as at Sl.No.(5) above.
- (10) The award shall be given to an officer/ official only once in his entire service and officials being considered for the award should have been in service for atleast 5 years.
- (11) The performance of the employees and his/her meritorious service shall be the sole criteria for deciding the list of awardees and care should be taken to see that as many departments as possible are covered;
- (12) The eligibility for State level awards will be for all employees below and including the level of Additional Secretary/ Joint Secretary/Deputy Secretary to Government in the Secretariat, and equivalent ranks in the departments outside the Secretariat;
- (13) The award is subject to withdrawal if any disciplinary action is taken against the award winner during the remainder of his /her service in Government.
- (14) Government reserves the power to withdraw or cancel the award and also remove the name of the award-winner from the Register of Awards.

(15) All the Civil Servants who have won the award shall execute the recommended Agreement as in Annexure-I before receiving the award. The agreement interalia provides for return of the award bestowed in case the award-winners name is subsequently removed from the Register of awards.

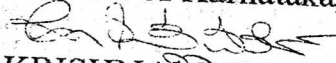
(16) Government shall reserve the right to redistribute the awards so withdrawn.

(17) The details of awards withdrawn or re-bestowed shall be published in the Karnataka Gazette.

The Expenditure on this Account shall be debited to new Head of Account "2052-00-090-0-18-316 Awards and incentives".

This order issues with the concurrence of Finance Department vide their Note No. FD 255 Exp-5 /2003 dated:26.2.2003.

By order & in the name of the
Governor of Karnataka,



(H.KRISHNAMURTHY)

Deputy Secretary to Government,
Department of Personnel &
Administrative Reforms, (A.R.).

To:

1. The Accountant General, (A & E),(Audit I&II) Karnataka, Bangalore
2. All Principal Secretaries / Secretaries to Government
3. Principal Secretary to Hon'ble Chief Minister
4. All Deputy Commissioners and Chief Executive Officers of Zilla Panchayats..
5. All Heads of Departments
6. P.S. to Chief Secretary to Government/ Additional Chief Secretary to Government.
7. P.S. to Additional Chief Secretary and Development Commissioner.
8. P.S. to Additional Chief Secretary & Principal Secretary to Government, Home & Transport Department/Finance Department/Infrastructure Development Department.
9. All Additional Secretaries, Joint Secretaries , Deputy Secretaries and Under Secretaries to Government.
10. Under Secretary to Government, Finance Department(Exp-5)
11. Under Secretary to Government, Department of Personnel and Administrative Reforms(Personnel) – with 6 copies for Annual compendium.
12. Weekly Gazette / Section Guard file.

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ANNEXURE -1
A G R E E M E N T

I, Sri -----recipient of the award declare that I have read and understood the terms and conditions relating to Award of Medals. I hereby undertake that in case my name is removed or cancelled from the Register of Award, the award so received/accepted by me will be returned back.

Dated:

Signature of the Recipient
of the Award.

Witnesses:

1)

2)